

WORKFORCE INVESTMENT BOARD MEETING

March 2, 2006

WIB Members Present

Deidre Crawley
Carol Curtis
Donna Eastman
Coral Jean Evans
Jennifer Graves
David Hirsch
Joan Larimore
Christine Mayer
Mark Niemann
Julie Pastrick
Jamescita Peshlakai
Jose Rodriguez
Tim Sanderson
William Schmidt
Denis Tsosie

Career Center Staff

Holly Figueroa
Betty Groom
Angie Chavez

Youth Council

Deidre Crawley

Guests

Michael Brabec, NACA

WIB Members Absent

Dr. Wendy Campione
Victor Daniels
Danny Lawler
Catherine Romeo
Steven Saville

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- 1) **Welcome, Flag Salute, and Introductions** – Christine Mayer, Workforce Investment Board (WIB) Chair, called the meeting to order at 1:35 p.m. A quorum was present. Flag salute was conducted and introductions were made.
 - 2) **Information Sharing** – Deidre Crawley shared with the Board the upcoming FBLA (Future Business Leaders of America) conference. If any of the Board members would like to be judges for any of the different competitions, they should contact Charlene Wingo.
 - 3) **Membership Business**
 - A. **Meeting Minutes** – minutes from November were reviewed. A motion was made by Joan Larimore to approve the minutes as presented and seconded by Jamescita Peshlakai. Motion was approved by voice vote.
 - B. **New Member Orientation** – Betty Groom announced the date of the Workforce Investment Board New Member Orientation. The orientation will be held on March 30, 2006 in the County Health and Community Services Building in the Birch Conference Room. Any Board members that have not attended should call Holly Figueroa and RSVP to attend. Any Board members who would like a refresher are welcome to attend and should call Holly Figueroa to RSVP as well.
 - C. **Appointment of new member** – Denis Tsosie who represents Labor has submitted an application to be on the Workforce Investment Board. A motion to approved Denis Tsosie's application was made by David Hirsch and the motion was seconded by Tim Sanderson. Motion was approved by voice vote.
 - 4) **Chair Report**
 - A. **Youth Council Update** – Deidre Crawley reported on the Youth Council's yearly project, the Teen Job Fair. This will be the second annual Teen Job Fair. The Council is working on gather a team of teens to begin work on the Job Fair. The Teen Job Fair is scheduled for May 24th at the National Guard Armory. They are working outreach. The next meeting is scheduled for March 9th at 3:00 p.m. Job Service did offer to assist with workshops during the Job Fair. Jamescita from NACA also offered to assist with the Job Fair and so did the Flagstaff Chamber of Commerce.
 - B. **Workforce Study for Greater Flagstaff** – Jennifer Graves gave an update on the RFQ. There were 6 proposals that were received and that will be reviewed by a review panel. The panel will consist of the manufacturing industry, Coconino Community College, Northern Arizona University, Flagstaff Unified School District, City of Flagstaff, Coconino County, and Greater Flagstaff Economic Council.
 - C. **WIA Youth RFP** – Carol Curtis reported that at the February 7th Governor's Council meeting, it was approved that Coconino County is not required to put the Youth Programs out to bid for the next 3 years.
 - D. **Local Workforce Board recertification approval** – Carol Curtis reported on the process of getting Workforce Investment Board recertification. The recertification packet was prepared by the Career Center staff and submitted to the Arizona Department of Commerce. If the Workforce investment Board is not in alignment with

the WIA requirements, the Governor's Council will advise on what should be adjusted. Another issue is that the Private, Non-Profit sector is not viewed as the "Business Sector". For the rural areas of Arizona, this is the greater representation of the Business Sector. The County has hired an attorney to assist with this issue and resolution should be met. Once the Workforce Investment Act gets reauthorized, there will be affect to the Board. The One Stop partners will no longer be mandatory Board members.

- E. **Member Snap Short** – Julie Pastrick, CEO of the Flagstaff Chamber of Commerce presented on what the Chamber of Commerce does for the community. Workforce Development is one of their priorities. Anther issue that is being worked on is Workforce Affordable Housing in Flagstaff. It was offered that the Board members bring to the attention of the Chamber any concerns or issues for the Chamber to take to State Representatives.
- F. **Flagstaff Chamber Education Committee Report** – Christine Mayer reported that this committee is made up of primarily Business organizations. Character Counts is a program that the committee is working on. Business go to the elementary schools and conduct presentation on how "Character Counts" in the workforce. The goal is that the students will get an idea of the different workforce choices that they will have when they graduate from High School.

5) **Call to the Public** – There was no response to the call to the public.

6) **Schedule meeting topics & Member Agency Snapshots for 2006** – The next Workforce Investment Board meeting is scheduled for May 2, 2005 at 1:30 p.m. in the County Health & Community Services Building. The member snap shot will be given by Tim Sanderson. The topic will be the Navigator presented by Wes Hansen.

- A. **Governor's Council Meeting** – Carol Curtis reported that the next Governor's Council meeting will be held in Flagstaff on June 6th in the Coconino Health & Community Services building Ponderosa Room. Christine Mayer will give a short presentation on the Coconino County Workforce Investment Board.

A motion to adjourn the meeting was made by Julie Pastrick and seconded by Joan Larimore. The meeting was adjourned by voice vote. Meeting adjourned at 2:43 p.m.

Minutes respectfully submitted by Holly Figueroa, Coconino County Career Center